

Tender Document

PROVISION OF AIR CONDITIONERS



**PUNJAB ECONOMIC RESEARCH INSTITUTE
(PERI)**

48-Civic Center, Johar Town, Lahore

PUNJAB ECONOMIC RESEARCH INSTITUTE

TENDER DOCUMENTS REGARDING PROVISION OF AIR CONDITIONERS

Tender Price: _____ 500/- _____

(Nonrefundable)

Receipt No.

Dated: -

Opening date:

At _____

C.D.R. _____ **2% of Total Value** _____

Name of firm: - _____

Address: - _____

Phone No: - _____ N.T. N No. _____

G.S.T. Registration No: - _____

	AC 1.0 Tons Split Unit	AC 2.0 Tons Split Unit
Quantity	02	02

Note: -

- Rate given in the tenders must be inclusive of all Government taxes.
- Rate must be given on this tender Performa; otherwise tender will not be entertained.
- No tender shall be entertained without 2% earnest money of the tender value in shape of Deposit at Call through cross cheque in the name of "Punjab Economic Research Institute" on or before.
- The Financial Bid will be opened on

- Rates can be accepted on the basis of total lowest cost or on item wise basis.
- Other conditions are attached.

1- BASIC/ GENERAL REQUIREMENTS: -

Sr. No.	Parameters/ Specs	AC 1.0 Tons Split Unit Wall Mount	AC 2.0 Split Units Wall Mount
1	Quantity	02	02
2	Compressor	1.0 Tons (14000 BTU)	2.0 Tons (24000 BTU)
3	Rust Resistant Cabinet	Yes	Yes
4	Fire Proof Electric Box	Yes	Yes
5	Complete Copper Wiring/ Coiling/ Piping	Yes	Yes
6	Eco Friendly Refrigerant	R410A	R410A
7	Precise Temperature Control	Yes	Yes
8	Low Startup Voltage	150V	150V
9	Drain, Circuit Breaker, Control Wire, Ducts, Wall Brackets for outer unit and other Accessories	Yes	Yes

2. IMPORTANT TERMS AND CONDITIONS: -

2.1- Total **Split Unit ACs of 1.0tons, Split Unit ACs AC of 2.0 tons** are required for PERI Office, situated at 48-Civic Center, Johar Town, Lahore.

2.2- The compressor for 1.0 ton split units shall be 14000 BTU, for 2.0 ton Split Units should 24,000 BTU.

2.3- The cabinets of the air conditioners should be rust resistant and the electric boxes should be fire resistant.

2.4- All the air conditioners are required to have complete copper coiling, wiring and piping.

2.5- All the air conditioners should be compliant of the international environmental codes. They should be free of CFCs, HFCs, etc and should have Eco-friendly refrigerant R410A.

2.6- All the air conditioners should be fitted with precise temperature control technology.

2.7- All the air conditioners should have the low startup voltage of 150 volts and should have the operational AC potential difference of 150-260V.

2.8- To keep the air conditioning up to its maximum extent and running, Services Level Agreement (SLA) uptime should be 90.00%.

2.9- The company will be responsible for deputing qualified personnel for installation, configuration and testing of the said project.

2.10- The equipment/ hardware supplied by the supplier shall be brand new and complete with all respects. Moreover, the technical staff of the vendor/ company shall be involved in installation and configuration of same equipment provided.

2.11- The vendor shall provide alternative of same capacity equipment in case of any faulty equipment till the replacement, or if there is any permanent fault in the equipment, that will be replaced definitely by new equipment of the same model/ advance model of the same capacity/ higher capacity not less than the capacity of unit supply in any case.

2.12- The quoted rates should be in PKR (Pakistani Rupees) inclusive of all taxes including GST, duties, carriage, handling etc. Moreover, quoted rates must be clearly legible, duly signed by authorized signatories.

2.13- The Rate Contract (RC) will be valid for two years from the date of issue of order.

- 2.14- The rates should be quoted after allowing rebates/ discounts, if any.
- 2.15- All civil work (if required) e.g. installation, excavating, digging (soft & hard), curing, tunneling, configuration and testing of the piping and cabling within the premises of PERI will be the responsibility of the vendor/ firm.
- 2.16- The cabling (any type) must be properly tagged/ numbered and there should not be any hanging or uncovered wire.
- 2.17- Income tax and GST Registered firms are eligible to participate in the tender.
- 2.18- All quotations must be reviewed to ensure that the minimum technical requirements are met. Any submission which fails to meet the defined minimum requirements will be disqualified.
- 2.19- Bank Draft/ Call Deposit 2% of tender value as earnest money in favor of "Punjab Economic Research Institute" must be enclosed with the consolidated sealed Tender/ Quotation.
- 2.20- After receiving acceptance letter, firm will have to execute an agreement on stamp paper of worth of 0.25% of bid value within 3-days along with 10% of the Purchase Order as Performance Security, otherwise 2% earnest money will be forfeited.
- 2.21- Incomplete tenders will not be accepted and over writing if any on the tender should be certified / verified by the firms.
- 2.22- Rate will be accepted on the basis of total lowest cost.
- 2.23- The Purchase Committee / Competent Authority can accept or reject all tenders without assigning any reason.
- 2.24- The validity of all rates quoted in bids will be 3 months after opening of bids.

2.25- The maximum period allowed for installation of all air conditioners are set to be 07 days from the award of the contract to the Vendor.

3 - COMPANY DETAIL

Please fill your details in the table below: -

Company Detail	Vendor for (enlist ACs Manufacturers)	Total Air Conditioners Sold in Pakistan (Approximate)
Name:- Postal Address:- Contact Details:- UAN, Phone, Emails:-		

3.1- TOP 10 CUSTOMERS (ranked in terms of best functioning air conditioners served) in Pakistan.

Please fill your details in the table below: -

Company Name	Contact Person Details with Phone, Email etc.	Air Conditioners Sold (Approximate)

3.2- TECHNICAL/ ADMINISTRATIVE SUPPORT: -

Please include a brief description about your technical/ administrative support team and your complaint redressal mechanism in the table below. Please define your organizational escalation matrix clearly.

Structure of Technical/ Administrative Support Team and Escalation Matrix	Complaint Registration	Alert Mechanism for Informing Customers

ANNEXURE-A

a. Air Conditioner (Split Unit)

Items	Description
BTU	1.0 ton /2.0 ton
Supply, installation, testing and commissioning	Should be included
Drain	Should be included
Copper	Should be included
Aero flex	Should be included
Control wire	Should be included
Ducting	Should be included
Circuit breaker	Should be included
Wall Brackets for outer units	Should be included
Other accessories	Should be included

Warranty of compressor must be 3 years or more.

Warranty of spare parts etc must be one year or more.

Bill of Quantities (BOQ)

Price Schedule/ Financial Cost Sheet

Item No.	Item Description	No. of Units	Unit Rate (Excl. of Taxes)	Total taxes per unit	Unit Rate (Incl. of Taxes)	Total Cost (Excl. of taxes)	Total taxes	Total Cost (Incl. of taxes)
1.								
2.								
3.								
4.								
	Total Bid Price (Rs.)							

Total Cost (in words) Rs. _____

Notes to Price Table:

1. Prices must be quoted for all items under each item
2. The PERI reserves exclusive rights to increase/decrease the quantities of equipment/hardware mentioned vide this tender document.

**BIDDER
SIGN**

Note: No cutting or overwriting is allowed. Any cutting or overwriting will lead to rejection of the financial bid.